

Resolution – HPTE #240

Approving HPTE August 16, 2017 regular meeting minutes

BE IT RESOLVED, that the August 16, 2017 meeting minutes attached hereto, are hereby approved by the High Performance Transportation Enterprise Board of Directors.

Signed as of September 20, 2017



Kari Grant
Secretary, HPTE Board

Agenda Item: MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
HIGH PERFORMANCE TRANSPORTATION ENTERPRISE (HPTE)

Held: Wednesday, August 16th, 2017; 11:30 am
4201 E. Arkansas Ave., CDOT HQ Auditorium, Denver, CO 80222

The regular meeting of the Board of Directors of the HPTE was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:

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| Attendance: | Kathy Gilliland, Chair | Thad Noll | Trey Rogers |
| | Don Marostica, Vice Chair (by phone) | Rocky Scott | Shannon Gifford |

Chair Gilliland called the meeting to order @11:30 am: HPTE Board Jan Martin was excused.

Director's Agenda Overview and Discussion: HPTE Director David Spector said a master planning effort for Express Lanes is under way. He reminded the Board that at the 2016 Board Retreat, they supported addressing the lanes as an integrated, connected system. The Board agreed that this effort should also address Express Lanes directives for congestion mitigation and revenue. Board members spoke of the needs for statewide review and rural capacity issues. The Express Lanes Master Plan is also an opportunity to capture new data, and participate in the development and testing of next-generation tolling technology. Board Chair Gilliland noted the Board's support for the master planning effort.

HPTE Board Secretary Kari Grant informed the Board they will be receiving new and improved HPTE orientation and information binders soon.

Christian Guevara of Plenary Roads Denver informed the Board that Plenary has succeeded in contracting with the Colorado State Patrol for increased US 36 Express Lanes enforcement. He said new data will be studied to identify the effectiveness of more enforcement. Early feedback from Express Lane customers has been positive. HPTE Director Spector said education around Express Lane safety is important and on-going.

Director Spector noted the only action required at today's meeting is to approve the Consent Agenda, on which there are two tolling memoranda of understanding, both previously seen and discussed by the Board. Board Director Rogers said the increased number of operational days for the Mountain Express Lane should be included in Resolution #238. Board Director Gifford asked that the July minutes be amended to show that she was present, not excused, from the July meeting.

HPTE Operations Manager Nick Farber said will Board will hear about the Fee for Service reconciliation later on the Agenda. He noted the regular update is required by the HPTE agreement with CDOT.

HPTE Board Chair Gilliland reported on CDOT's efforts to improve the electronic information packet experience for the Transportation Commission. The Commission at its retreat earlier this morning directed staff to buy new computers. The HPTE Board members may also take advantage of this. It was agreed that staff would contact each Board member to determine their preference. It was noted Board members may keep their own personal devices if they wish.

Board Break, Reconvene and Roll Call: The Board took a five-minute break. Upon reconvening, all Board members were present.

Consent Agenda: Chair Gilliland noted there were three items in the Consent Agenda, and asked the Board for questions or comments on any of these. Board Director Rogers asked that Resolution #238 be amended to note the MOU extends the number of operating days from 72 in 2016, to 100 days in 2017. Upon a motion by
Resolution #237
Approving June 2017

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| <u>Minutes, Resolution #238 Approving MEXL MOU, and Resolution #239 Approving C-470 MOU:</u> | Vice Chair Marostica and second by Board Director Rogers, Resolutions #237 (July minutes), #238 (MEXL MOU as amended), and #239 (C-470 MOU) the Consent Agenda was approved. |
| Public Comment: | HPTE Board Chair Kathy Gilliland invited members of the public to come forward if they wished to comment. No speakers came forward. |
| Director's Report: | <p>HPTE Director Spector told the Board about a P3 Bootcamp training for industry professionals that took place in Denver recently. He noted several staff members attended and HPTE Operations Manager Nick Farber was a featured speaker. He reminded the Board that P3 training is a requirement for HPTE and CDOT staff. He said attendance from around the nation underscored the interest in P3's, and specifically how Colorado is implementing them.</p> <p>He noted the Memorandum of Understanding with FHWA on the Mountain Express Lane is now finalized and provides up to 100 operating days per year, helping to ease congestion even more in the mountain corridor.</p> <p>HPTE Director Spector summarized a recent agency-to-agency meeting with E-470 about preparing for the next generation of tolling technologies. He anticipates this will become increasingly important in the next 5 years.</p> <p>He then presented a Leadership Coin to HPTE Communications Manager Megan Castle for her consistent leadership of communications and education for the Express Lanes and their complexities. He said Ms. Castle has lead the way for many quiet successes every day. HPTE Chair Gilliland thanked Ms. Castle for her leadership and guidance.</p> |
| Communications Report: | HPTE Communications Manager Megan Castle summarized efforts to improve the overall customer service experience, and noted that the Express Lanes web page now features compelling testimonials. She has also been supporting the Central 70 outreach during procurement. She said CDOT has undertaken a study of HOV3 use, and the information for that will be available soon. |
| Projects Report: | HPTE Director Spector welcomed Joe Mahoney, Pat Saffo and Pam Hutchinson to HPTE team. HPTE Operations Manager Nick Farber reported on the status of current projects, noting in particular the finance procurement progress for North I-25 Johnstown to Fort Collins segment, and the planning and environmental work that has begun for the South I-25 corridor. Reporting on lessons learned during the C-470 financial close will be reported to the Board next month. |
| Fee for Service Reconciliation: | HPTE Operations Manager Nick Farber briefed the Board on the on-going evaluation of the fee for service agreement between HPTE and CDOT. Some of the HPTE services for CDOT include supporting the Central 70 P3 proposals, managing the financial close for C-470 (bonds having a BBB rating) and other due diligence requirements as they arise. No action of the Board was required by this briefing. |
| Other Business: | HPTE Director Spector briefed the Board on preparations for the upcoming solar eclipse on August 21. CDOT Executive Director Shailen Bhatt noted HPTE's part of the preparations is small but significant. Tolls on the I-25 North Express Lanes will be waived in case of extreme congestion on the highway. He said CDOT would be on the side of caution for this event. There was no other business. |
| Adjourn: | The Board adjourned at 1:05. |